

**BURLINGTON CITY COUNCIL
REGULAR MEETING MINUTES
County of Kit Carson
State of Colorado
Burlington Community and Education Center
340 S. 14th St., Room A
September 12, 2022
6:30 p.m.**

1. Call to order

Mayor Greg Swiatkowski called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Council members present:

Greg Swiatkowski, Mayor
Troy Schultz

Lana Mireles

Paul Velasco

Council members absent:

Brent Carter, Mayor Pro Tem

Dale Franklin

Adrian Hernandez

Staff/Officials present:

Jim Keehne, Administrator
Georgia Gilley, Clerk, virtual
Daniel Melia, Airport

Others present:

Deb Gutierrez

4. Review and Approve Agenda

Motion by Mireles and second from Schultz to approve the agenda as presented.

Motion passed unanimously.

Mireles: Aye

Velasco: Aye

Hernandez: Absent

Carter: Absent

Schultz: Aye

Franklin: Absent

Swiatkowski: Aye

5. Consent Agenda

Motion by Schultz and second from Mireles to approve consent agenda, which consisted of the Aug. 29, 2022, minutes.

Motion passed unanimously.

Mireles: Aye

Velasco: Aye

Hernandez: Absent

Carter: Absent

Schultz: Aye

Franklin: Absent

Swiatkowski: Aye

6. Public comment: None

7. Public hearings: None

8. Unfinished Business

A. Discuss land lease agreement for property at Industrial Park

Keehne reviewed land lease agreement. Council tabled this matter until the next meeting.

B. Distribution of fiscal year 2021 audit

Keehne distributed the revised audit booklet from Mayberry and Company and noted to council that the changes discussed previously are now reflected in the audit.

9. New Business

A. Approve mayor’s signature on CIRSA 2023 Property/Casualty preliminary contribution quote.

Keehne indicated the 2023 CIRSA Property/Casualty insurance quote will be \$153,026 after credits. This reflected an increase of approximately \$10,000.

Motion by Velasco and second from Schultz to approve mayor’s signature on the 2023 CIRSA Property/Casualty preliminary quote.

Motion passed unanimously.

Mireles: Aye	Velasco: Aye	Hernandez: Absent
Carter: Absent	Schultz: Aye	Franklin: Absent
Swiatkowski: Aye		

10. Reports from city departments

Keehne reviewed a few points in his report provided in the council packet. Additionally, Keehne reported that there will be a new process and regulations for the EPAWA feeding stations. One regulation is each feeding station permit will be good for 90 days, rather than the 12-month permit EPAWA requested at the previous council meeting.

Keehne mentioned he was looking at two court surfacing options for the old tennis courts.

11. Council comments

Swiatkowski and Velasco both thanked the City for hosting the District 5 CML meeting. Velasco asked if there are ways to work with other communities in the area with the problems they face. Schultz responded to Velasco and invited him to an ECCOG meeting.

12. Adjournment

With a motion by Schultz and second from Mireles, the meeting adjourned at 7:35 p.m., after a unanimous vote.

Greg Swiatkowski, Mayor

ATTEST:

Georgia Gilley, City Clerk

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Georgia Gilley, City Clerk
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