

**BURLINGTON CITY COUNCIL
WORK SESSION MEETING MINUTES
County of Kit Carson
State of Colorado
Burlington Community and Education Center
340 S. 14th St., Main Conference Room
June 27, 2022
6:30 p.m.**

1. Call to order

Mayor Greg Swiatkowski called the meeting to order at 6:30 p.m.

2. Pledge of Allegiance

3. Roll Call

Council members present:

Greg Swiatkowski, Mayor
Brent Carter, mayor pro tem

Dale Franklin
Troy Schultz

Council members absent: Adrian Hernandez, Lana Mireles, Paul Velasco

Staff/Officials present:

Jim Keehne, Administrator
Georgia Gilley, Clerk
Becky Castillo, Treasurer
Rol Hudler, Economic Development

Nate Hill, BPD
Mike Grinnan, City Attorney
Nick McCarty-Daniels

Others present:

None

4. Review and Approve Agenda

Keehne noted that he would like to add an executive session after Department Reports to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. 24-6-402(4)(a).

Motion by Carter and second from Schultz to approve the agenda with the addition of the executive session.

Motion passed unanimously.

Mireles: Absent
Carter: Aye
Swiatkowski: Aye

Velasco: Absent
Schultz: Aye

Hernandez: Absent
Franklin: Aye

5. Consent Agenda

Motion by Schultz and second from Franklin to approve the June 13, 2022, minutes.

Motion passed unanimously.

Mireles: Absent
Carter: Aye
Swiatkowski: Aye

Velasco: Absent
Schultz: Aye

Hernandez: Absent
Franklin: Aye

6. Public comment – none

7. Public hearings

- A. Old Town Museum application for a special event permit for a dinner theater July 9, Pioneer Days August 20, and Winter Wonder Lights Dec. 2, 3, 10, 16, 17, 21, 22, 23.

Since there was no one present to object to the matter, the public hearing was not held.

8. Unfinished Business – none

9. New Business

- A. **Approve Old Town Museum application for a special event permit for a dinner theater July 9, Pioneer Days Aug. 20, and Winter Wonder Lights Dec. 2, 3, 10, 16, 17, 21, 22, 23**

Since no one had filed a remonstrance at city hall, and Old Town had not experienced complications with any previous special event permits, staff recommended approval of the application.

Motion by Carter and second from Schultz to approve the Old Town Museum application for a special event permit for a dinner theater July 9, Pioneer Days Aug. 20, and Winter Wonder Lights Dec. 2, 3, 10, 16, 17, 21, 22, 23.

Motion passed unanimously.

Mireles: Absent	Velasco: Absent	Hernandez: Absent
Carter: Aye	Schultz: Aye	Franklin: Aye
Swiatkowski: Aye		

- B. **Go over 2023 Budget Planning Calendar**

Keehne reviewed the 2023 Budget Planning Calendar and noted the dates council members would need to take action.

- C. **Review May 2022 Financial Report**

Keehne presented the May 2022 report, noting that with 42 percent of the year expended, the City is right in line with budgeted expenditures and revenues.

10. Reports from city departments

Department managers present reviewed their written reports provided in the council packets.

Executive Session

At 7:49 p.m., Mayor Swiatkowski called for a motion to recess the regular meeting and move into executive session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. 24-6-402(4)(a).

Motion by Carter and second from Schultz to recess the regular meeting and move into executive session to discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. 24-6-402(4)(a).

Motion passed unanimously.

Mireles: Absent	Velasco: Absent	Hernandez: Absent
Carter: Aye	Schultz: Aye	Franklin: Aye
Swiatkowski: Aye		

Upon motion from Franklin and second from Carter, the executive session ended and the regular meeting reconvened at 8:06 p.m.

Motion passed unanimously.

Mireles: Absent

Velasco: Absent

Hernandez: Absent

Carter: Aye

Schultz: Aye

Franklin: Aye

Swiatkowski: Aye

11. Council comments – none

12. Adjournment

With a motion by Carter and second from Franklin, the meeting adjourned at 8:07 p.m.

Motion passed unanimously.

Mireles: Absent

Velasco: Absent

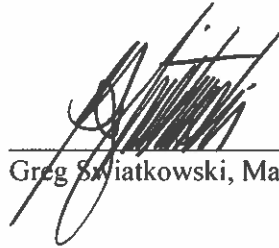
Hernandez: Absent

Carter: Aye

Schultz: Aye

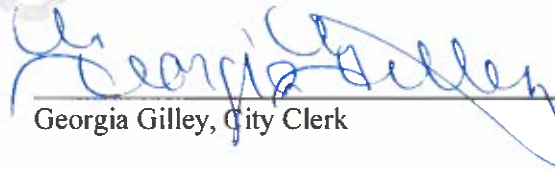
Franklin: Aye

Swiatkowski: Aye



Greg Swiatkowski, Mayor

ATTEST:



Georgia Gilley, City Clerk

Approved

