

**MINUTES OF THE WORK SESSION MEETING
OF THE MEMBERS OF THE CITY COUNCIL
City of Burlington
County of Kit Carson
State of Colorado
Burlington Community and Education Center
Recreation Room
340 S. 14th Street
September 14, 2020
6:30 p.m.**

1. Call to order

Mayor Greg Swiatkowski called the meeting to order at 6:33 p.m.

The meeting was also streamed publicly at www.burlingtoncolo.com/virtualcouncilmeeting

Council members present were:

Brent Carter and Kamron Weisshaar

Troy Schultz, logged in virtually at 6:48 p.m.

Absent: Mark Burghart, Melvin Gilley, Adrian Hernandez

Staff/Officials present:

Greg Swiatkowski, Mayor

Jim Keehne, Administrator

Georgia Gilley, Clerk

Mike Grinnan, City attorney

Others present:

Lisa Shryock

Mari Mitchek

Steve Schoen

Dan Grinnan

2. Pledge of Allegiance

3. Consent Agenda

Approval of the August 31 meeting minutes

Motion by Weisshaar and second from Carter to approve the consent agenda. Motion passed unanimously.

- 4. Public comment** – Mari Mitchek, interim executive director of the Burlington Housing Authority (BHA), and Lisa Shryock, BHA Board of Commissioners Chair, gave a status report on the steps they are taking to get business back on track. Shryock thanked council for the opportunity to work on the BHA board. Council thanked the board for taking on the responsibility.

5. Public Hearing – none

6. Work Session – Unfinished Business – none

7. New Business

A. Approval of a zoning compliance permit

Motion by Carter and second from Weisshaar to approve a zoning compliance permit allowing Steve Schoen to operate an online occupation in his home. Motion passed unanimously.

B. Appointment of Dan Grinnan to the Burlington Housing Authority Board

Motion by Weisshaar and second from Carter to appoint Dan Grinnan to the Burlington Housing Authority Board of Commissioners. Motion passed unanimously.

C. Contractor request to defray costs associated with permits and fees

Motion by Carter and second from Weisshaar to offer permit and tap fees at the pre-June 15 rate for the first eight permits pulled for homes built at Carousel Court. Motion passed unanimously.

D. Approval of mayor's signature on Resolution 2020-07, A Resolution in Support of the State of Colorado Proclamation Proclaiming September 13, 2020 through September 19, 2020, as Direct Support Professional Recognition Week

Motion by Carter and second from Weisshaar to approve mayor's signature on Resolution 2020-07, A Resolution in Support of the State of Colorado Proclamation Proclaiming September 13, 2020 through September 19, 2020, as Direct Support Professional Recognition Week. Motion passed unanimously.

E. Approval of CIRSA quote for liability insurance

Motion by Weisshaar and second from Carter approve the CIRSA quote for liability insurance with a \$1,000 deductible. Motion passed unanimously.

F. Introduction and discussion of 2021 compensation plan

Keehne handed out information to council and reviewed the 2021 compensation plan proposed for the upcoming budget.

8. Reports from city departments – none

9. Council comments – none

10. Adjournment

With a motion by Carter and second from Weisshaar, the meeting adjourned at 8:12 p.m. Motion passed.

Greg Swiatkowski, Mayor

ATTEST:

Georgia Gilley, City Clerk