

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
Community Building
340 S 14th Street
6:30 pm
March 12,2018

Mayor Dale Franklin called the meeting to order at 6:30PM.

1 The roll call of members was read and those answering were:

Kamron Weisshaar
Mark Burghart

Mike Halde
Harold McNerney

Beth Crites
Greg Swiatkowski

Absent:

Staff/Officials:
Jim Keehne, City Administrator
Mike Grinnan, City Attorney
Shelly Clark, City Clerk

Also:
Carl Reese

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes from 2-12-18 to 2-26-18.

MOTION by McNerney, second by Crites to approve the consent agenda items.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

Those nay:

Motion passes.

4 Public Comments

5 Departments

Administrator- Jim Keehne- Report is in the packet.

- Administration
 - Central Blending Plant has been operational for 6 weeks.
 - Made application to DOLA for Supplemental Grant Funds for Well 11.
 - Working with Water/Wastewater to address Sanitary Survey violation of Backflow Prevention, Cross Connection Control Program.
 - Working on renewal rates and agreement with CEBT.
 - Finalized MOU with Kit Carson County on Navaid System.
- Operations
 - Update on Water/Wastewater and Water Quality Project.
 - Hiring for a Water Operator position.
- Parks
 - Maintenance of equipment.
 - Addressing sign issue at the parks.
 - Developing a spring fertilization plan.
- Streets

DOCUMENT CREATED
BY SHELLEY CLARK,
CLERK,
CITY OF BURLINGTON,
COUNTY OF KIT CARSON,
STATE OF COLORADO

- Asphalt cold patching and repair.
- Alley repairs
- Crack filing
- Electric
 - Updated Council on the Cause of outage on March 7th.
 - Hiring for a Lineman position.
 - Tree trimming in alleys.
 - Phase 1 will be complete when the hospital is hooked up.
 - Phase 2 is wrapping up.
 - Phase 3 will start when the hospital is hooked up.
- Public Safety
 - Nice Police vehicles are in operation.
- Old Town/Economic Development
 - Grant with DOLA was approved
- Activities
 - Programs for 2018 have begun
 - Developing RFP for Parks Master and Strategic Planning.
- IT
 - Implementation of Outlook as e-mail platform has been completed.
 - Developing protocols for use of personal devices in conducting City related business.
- Intergovernmental
 - Met with County Administrator on March 1st.
 - Victims Assistance is needing help with fund.
 - Commissioners would like to setup a joint City/County meeting.

Attorney- Mike Grinnan

Clerk- Shelly Clark- Report is in the packet.

- Liquor Licensing
 - Transfer of Ownership- Western Convenience to Pester Marketing Company.
- Election
 - April 3rd
 - Petitions turned in: Melvin Gilley, Mark Burghart, Kamron Weisshaar, Robert J. Renfrew.
 - Final results will be posted on April 13th.
 - Appointment of new Council April 30th.
- Other
 - Pinnacol Audit- Complete
 - CIRSA Audit- Complete
 - Researching business licensing.

6 Work Session Topics

Unfinished Business

New Business

- A.** Approval of Mayor's signature on the renewal documents for CEBT.

CEBT's renewal rate will be 4% and they may be offering a rate holiday which will be one month of no premiums. Keehne shared with Council that he is requesting the Mayors signature on the renewal documents.

MOTION by McNerney, second by Swiatkowski to approve the Mayor's signature on the renewal documents for CEBT.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

DOCUMENT CREATED
BY SHELLEY CLARK,
CLERK,
BURLINGTON, CO

Those nay:

Motion passed

- B. Approval of Mayor's signature on the contract with Suez Utility Service Company for maintenance on the Water Tower.

Keehne shared with Council that Suez Utility Service Company offers maintenance on Water Towers. The purpose of the maintenance program is to help with meeting State requirements regarding the water systems. The cost of this contract was included in the 2018 budget.

MOTION by McNerney, second by Burghart to approve the Mayor's signature on the contract with Suez Utility Service Company for maintenance on the Water Tower.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

Those nay:

Motion passed

- C. Approval of Mayor's signature on contract for Colorado Department of Local Affairs for Old Town energy Impact Assistance Fund Project.

MOTION by Crites, second by Burghart to approve the Mayor's signature on the contract for Colorado Department of Local Affairs for Old Town Energy Impact Assistance Fund Project.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

Those nay:

Motion passed

Added to the agenda: Approval of the Mayor's signature on the MOU with Kit Carson County for support with the Airport.

MOTION by McNerney, second by Burghart to approve the Mayor's signature on the MOU with Kit Carson County for support with the Airport.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

Those nay:

Motion passes.

7 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin- Thanked the Electric Department for their hard work during the outage.
- B. Mike Halde
- C. Mark Burghart
- D. Kamron Weisshaar
- E. Beth Crites
- F. Harold McNerney
- G. Greg Swiatkowski

8 MOTION by Burghart, second by McNerney to adjourn the meeting at 7:02PM.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Swiatkowski

Those nay:

Motion passes.

Dale Franklin, Mayor

Shelly Clark, Clerk

DOCUMENT CREATED
BY SHELLEY CLARK
CLERK,
CITY OF BURLINGTON, CO