

**MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
6:30PM
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
August 29, 2016**

Mayor Dale Franklin called the meeting to order at 6:30PM.

1 The roll call of members was read and those answering were:

Mike Halde
Mark Burghart

Harold McNerney
Kamron Weisshaar

Beth Crites

Absent: Rod Murray

Staff/Officials:

Michael Grinnan
James Bradley, Administrator
Shelly Clark, City Clerk
Daniel Melia, Airport
Veronica Boyles, Treasurer
Tim Ellis, Public Works
Barry Romans, Police
Rol Hudler, Economic Development
Tyson Weisshaar, Activities
Della Yersin, Library
Nikki Wall, Old Town
Suzy Velasco-IT

Also:

Nathan Garcia
Ezra Gutierrez
Stan Murphy
Jenna Zimbelman

2 Pledge of Allegiance

3 Consent Agenda Items:

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Minutes for 7-25-16 and 8-8-16.
Approval of bills.

Discussion on bills.

MOTION by McNerney, second by Burghart to approve the consent agenda items.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

4 Public Comments- Stan Murphy shared with Council that Burlington currently has about 17 liquor licenses and according to the City Website, Council approves these licenses. Murphy asked about the regulation that does not allow liquor licenses within 500 feet of schools. Murphy asked why a school is allowed to build within the 500 feet of a liquor establishment if there is already an established liquor business there. He believes it doesn't seem right that the Catholic school was allowed to build so close to two liquor establishments, possibly jeopardizing their liquor licenses.

Murphy also shared that he looked at the minutes for June 27th, when the department heads gave their reports. Murphy feels he did not understand much of what happened at the meeting. He doesn't feel it was the minutes, but rather the meeting itself. Murphy would like that if someone comes before the Council to give a report; they give a verbal summary of what is in the report, so there is some kind of record so people can see what is going on at these meetings.

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Murphy also asked that the City include with the minutes that are posted on the City Website, the reports, ordinances and documents listed on the agenda. Murphy would like the public to be able to review the information without having to request these documents from the City Clerk. Murphy feels the citizens of our community who pay the salaries of City employees and elect the Council have the rights to this information. These are just recommendation.

5 Public Hearing

Approval of Hotel and Restaurant Liquor License for Country Boy Productions, DBA: The Dish Room.

MOTION by Burghart, second by Halde to approve the Hotel and Restaurant Liquor License for Country Boy Productions: DBA: The Dish Room.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

6 Department Head Reports:

Grinnan=>

Bradley=> Report is in the packet. Gave update on water treatment project and CCA. Shared with Council what the process will be for the IRS audit. Shared with Council that we need to update our monitoring systems throughout the City Offices. Gave update on nuisance citations issued.

Clark=> Report is in the packet.

Boyles=> Report is in the packet.

Ellis=> Gave update on projects the Public Works departments have been working on.

Pankratz=> Report is in the packet. Absent

Romans=> Report is in the packet.

Weisshaar=> Report is in the packet.

Melia=> S & S came out the day after their contract was approved. The car at the Airport is having a few mechanical issues.

Velasco=> Report is in the packet.

Yersin=> Report is in the packet.

Wall=> Report is in the packet.

Hudler=> Report is in the packet. Absent

7 UNFINISHED BUSINESS:

A. Discussion on replacing the fence at the City Shop.

Ellis shared with Council quotes for replacing the fence at the City Shop: Burlington Home Center-\$14,812.30, Ace Hardware-\$13,353.05. Ellis also shared we did receive insurance money on a portion of the fence. These prices do not include the concrete for the postholes.

MOTION by Halde, second by Burghart to approve Ace Hardware's quote for \$13,353.05 to replace the fence at the City Shop.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

B. Discussion on finishing the street on Cedar Circle.

Ellis shared that AS&G can finish Cedar Circle for \$7000.00. Weisshaar asked about the \$500,000.00 for the street at Industrial Park. Discussion on street funds.

MOTION by Weisshaar, second by Crites on repair the street on Cedar Circle.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

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8 NEW BUSINESS:

- A. Approval of Ordinance 918 amending the official public services ordinance of the City of Burlington (Ordinance 829) Sections 13.12.140 & 13.20.040.

Bradley shared with Council that we wrote-off \$50,000.00 in bad debt last year. Our current policy refunds the deposit after a year if account is in good standings. Our current collection company has not been very effective in collecting bad debt. We are looking at contracting with a different company, but Bradley feels we need to make strict policies and higher deposit requirements for our utility customers in order to help with our bad debt issues. Mayor Franklin asked why we are charging so much for the businesses and if the businesses are a problem. Bradley shared that the businesses are not a problem, but we need to be fair across the board. Most of the \$50,000.00 was on residential bills. Franklin does not feel that the businesses need to be punished when it is residential customers that are causing the problem. Bradley shared most of the businesses utility bills are higher than residential billings, requiring a higher deposit. Bradley shared that we are going to a tier system for the businesses. Franklin asked why the residential deposit amount is not increasing. Bradley shared it is a \$100.00 and can go as high as \$500.00. He feels if we increase it much higher than \$100.00 for residential we will get a lot of backlash. The small businesses will be \$500.00 and large businesses \$1500.00. Franklin asked about an established business. Bradley shared if they open another account they will be charged another deposit. Weisshaar shared that he feels that the fees are high for a new business. Franklin asked how we got \$50,000.00 in bad debit. Boyles shared that the research we have done it is from people moving and leaving unpaid accounts. McNerney shared we have had a business fall behind \$8000.00 to \$10,000.00 in the past. Bradley shared we will not refund the deposit until the account is closed. Crites asked how much do we do on in house collection before sending it to the collection company. Boyles shared the utility clerk has done a good job trying to collect on bad debt. Grinnan said he doesn't think the amount in bad debt is that high. Boyles shared that the new policy is based on information from other cities and towns. More discussion on deposits.

MOTION by Crites, second by McNerney to approve Ordinance 918.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

- B. Public Works Director Ellis's proposal for replacing 3 Public Works vehicles and the City administrator vehicle.

Bradley shared with Council that the Ford Focus is on the list because it has been in the shop 4 times since we purchased it. Ellis feels the vehicle is too small for larger people to use. Ellis shared that we could get \$7800.00 on trade for the Focus. Ellis explained to Council that this is a lease program and we will own the vehicles after 4 years. Weisshaar asked if we could keep the Administrator vehicle for another year and move forward with the 4 Public Works vehicles. Crites feels we cannot approve something for a 4 year payment when we don't know what the 2017 budget is. Weisshaar asked if we can wait to make a decision on this until the budget has been finalized. Council would like us to table the decision until after the audit and budget has been completed.

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9 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin
- B. Mike Halde
- C. Mark Burghart
- D. Kamron Weisshaar
- E. Beth Crites
- F. Harold McNerney- thanked the electric department
- G. Rod Murray



10 MOTION by Crites, second by McNerney to adjourn the meeting at 7:51PM.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney

Those nay:

Motion passes.

Dale Franklin, Mayor

Shelly Clark, City Clerk

APPROVED