

**CITY OF BURLINGTON
KIT CARSON COUNTY
CITY COUNCIL
REGULAR MEETING
AGENDA
12-2018
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
June 25, 2018
6:30 PM**

1 Call to Order

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes on 5-14-18, 5-29-18 and 6-11-18.

4 Public Comment

5 Unfinished Business

A. Approval of Mayor Signature on Kit Carson County and City of Burlington Intergovernmental Agreement to Merge Public Health Agencies.

6 New Business

A. Discussion on adding a Code Enforcement Officer to the Police Department.
B. Field Trip to the Water Treatment Facility.

7 Reports from City Departments

Administrator- Jim Keehne

Clerk- Shelly Clark

Airport-Daniel Melia

Police- Barry Romans

Economic Development- Rol Hudler

Activities- Tyson Weisshaar

IT-Suzy Velasco

Library-Nick McCarty-Daniels

Old Town- Nikki Wall

8 Council Comments

A. Mayor Dale Franklin

B. Mike Halde

C. Mark Burghart

D. Kamron Weisshaar

E. Melvin Gilley

F. Harold McNerney

G. Greg Swiatkowski

9 Adjournment

Emergency matters that may come before Council may be discussed with decisions to be ratified at a subsequent Council meeting.

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
Community Building
340 S 14th Street
6:30 pm
May 14, 2018

Mayor Dale Franklin called the meeting to order at 6:28PM.

Mayor Franklin will be a voting member.

1 The roll call of members was read and those answering were:

Mark Burghart

Harold McNerney

Greg Swiatkowski

Absent: Mike Halde, Melvin Gilley, Kamron Weisshaar

Staff/Officials:

Jim Keehne, City Administrator

Mike Grinnan, City Attorney

Shelly Clark, City Clerk/Treasurer

Also:

Carl Reese

Rispey Suddeath

2 Pledge of Allegiance

3 Consent Agenda Items

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Approval of minutes from 4-9-2018 and 4-30-2018.

Approval of renewal for Knight Restaurants LLC, DBA: The Post Bar and Grille

MOTION by McNerney, second by Swiatkowski to approve the consent agenda items.

Those yea: Franklin, Burghart, McNerney, Swiatkowski

Those nay:

Motion passes.

4 Public Comments

5 Departments

A. Administrator- Jim Keehne- Report is in the packet.

B. Attorney- Mike Grinnan

C. Clerk- Shelly Clark- Report is in the packet.

6 Work Session Topics

Unfinished Business

A. 2018 Conservation Trust Fund 1st Quarter Financial Report

B. 2018 Special Revenue funds 1st Quarter Financial Report Tourism Promotional Fund.

New Business

- A. Approval of Resolution 2018-04 accepting completion of Burlington Water Quality Improvements Project and Final Settlements for Schedule A, B, C and E.

MOTION by McNerney, second by Burghart to approve Resolution 2018-04 accepting completion of Burlington Water Quality Improvements Project and Final Settlements for Schedule A, B, C and E.

Those yea: Franklin, Burghart, McNerney, Swiatkowski

Those nay:

Motion passed

- B. Personnel Manual Update.

MOTION by McNerney second by Swiatkowski to approve the updates in the Personnel Manual.

Those yea: Franklin, Burghart, McNerney, Swiatkowski

Those nay:

Motion passed

- C. Discussion on Municipal Requirements to Maintain a Department of Public Health.

Keehne shared a draft of the Intergovernmental Agreement to merge Public Health agencies and requested Council review the document and contact him with any changes.

- D. Set date for joint City/County work session.

June 11th at 5:30 at The Dish Room.

- E. Set date for field trip-Water Project.

June 25th

7 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin
- B. Mike Halde-Absent
- C. Mark Burghart
- D. Kamron Weisshaar-Absent
- E. Melvin Gilley-Absent
- F. Harold McNerney
- G. Greg Swiatkowski

8 MOTION by Swiatkowski, second by McNerney to adjourn the meeting at 7:11PM.

Those yea: Franklin, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

Dale Franklin, Mayor

Shelly Clark, Clerk

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
6:30PM
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
May 29, 2018

Mayor Dale Franklin called the meeting to order at 6:30PM.

1 The roll call of members was read and those answering were:

Kamron Weisshaar
Mark Burghart

Harold McNerney
Greg Swiatkowski

Melvin Gilley
Mike Halde

Absent:

Staff/Officials:

Jim Keehne, Administrator
Mike Grinnan, Attorney
Shelly Clark, City Clerk/Treasurer
Daniel Melia, Airport
Barry Romans, Police
Rol Hudler, Economic Development
Tyson Weisshaar, Activities
Nick McCarty-Daniels, Library
Nikki Wall, Old Town
Suzy Velasco-IT

Also:

2 Pledge of Allegiance

3 Consent Agenda Items:

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

4 Public Comment

5 Public Hearing

Approval of the Special Event Liquor License for Burlington Chamber of Commerce on 6/15/18 at Old Town and 6/16/18 at Parmer Park.

MOTION by McNerney, second by Swiatkowski to approve the Special Event Liquor License for the Burlington Chamber of Commerce on 6/15/18 at Old Town and 6/16/18 at Parmer Park.

Those yea: Halde, Burghart, Weisshaar, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

6 Department Head Reports:

Keehne-> Report is in the packet.

Grinnan=>

Clark=> Report is in the packet.

Romans=>Report is in the packet.

Hudler=> Report is in the packet.

Velasco=> Report is in the packet.

Weisshaar=> Report is in the packet.

Melia=> Report is in the packet.

McCarty-Daniels=> Report is in the packet.

Wall=> Report is in the packet.

7 UNFINISHED BUSINESS:

- A. 1st quarter Enterprise Funds financial report.
- B. Discussion on the updated City/County IGA.

8 NEW BUSINESS:

- A. Nomination for Mayor Pro Tem.

Nomination for Hal McNerney to serve as Mayor Pro Tem.

MOTION by Swiatkowski, second by Halde to nominate McNerney as Mayor Pro Tem.

Those yea: Halde, Burghart, Weisshaar, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

- B. Appointment of boards:

- Board of Adjustments and Appeals
 - Melvin Gilley
- Planning Commission
 - Hal McNerney
- Economic Development
 - Mark Burghart
- Activities Advisory
 - Mike Halde, Greg Swiatkowski
- Outback Arts Council
 - Kamron Weisshaar

Mayor Franklin asked that every Council member try to find someone to replace current members.

- C. Approval of Mayor's signature on the letter of support for ChargePoint for charging stations in Burlington.

MOTION by McNerney, second by Halde to approve the Mayor's signature on the letter of support for ChargePoint for charging stations in Burlington.

Those yea: Halde, Burghart, Weisshaar, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

9 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin
- B. Mike Halde
- C. Mark Burghart
- D. Kamron Weisshaar
- E. Melvin Gilley
- F. Harold McNerney
- G. Greg Swiatkowski

10 MOTION by McNerney, second by Swiatkowski to adjourn the meeting at 7:29PM.

Those yea: Halde, Burghart, Weisshaar, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

Dale Franklin, Mayor

Shelly Clark, City Clerk

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON AND THE COUNTY COMMISSIONERS
OF COUNTY OF KIT CARSON
STATE OF COLORADO
THE DISH ROOM
218 S LINCOLN Street
5:30 pm
June 11, 2018

Mayor Dale Franklin called the meeting to order at 5:30PM.

1 The roll call of members was read and those answering were:

Harold McNerney	Mike Halde	Beth Crites
Mark Burghart	Greg Swiatkowski	

Absent: Kamron Weisshaar

Staff/Officials:

Jim Keehne, City Administrator
Mike Grinnan, City Attorney

Also:

Gary Koop
Cory Wall
Dave Hornung
Paula Weeek

2 Work Session Topics

Unfinished Business

A. Review of Kit Carson County and City of Burlington Intergovernmental Agreement to Merge Public Health Agencies.

B.

New Business

A. Discussion on Dispatch and 911 telephone service MOU.

B. Discussion on Airport MOU.

C. Review of other MOU/contracts with County.

D. Discussion on complaints of nuisance at 1645 Colorado Avenue.

3 REPORTS AND COMMENTS FROM MAYOR AND COUNCIL:

- A. Mayor Dale Franklin
- B. Mike Halde
- C. Mark Burghart
- D. Kamron Weisshaar
- E. Melvin Gilley
- F. Harold McNerney
- G. Greg Swiatkowski

4 MOTION by McNerney, second by Burghart to adjourn the meeting.

Those yea: Halde, Burghart, Gilley, McNerney, Swiatkowski

Those nay:

Motion passes.

Dale Franklin, Mayor

Shelly Clark, Clerk

KIT CARSON COUNTY AND CITY OF BURLINGTON INTERGOVERNMENTAL AGREEMENT TO MERGE PUBLIC HEALTH AGENCIES

This Intergovernmental agreement between Kit Carson County, Colorado and the City of Burlington, Colorado will be effective immediately upon execution and remain in effect until terminated by either party. The terms of this agreement may be voided within thirty (30) days upon receipt of written notice to either party.

WHEREAS, the Board of County Commissioners of Kit Carson County, Colorado (County) and the City Council of City of Burlington, Colorado (City) have determined that it is of mutual benefit to merge the Kit Carson County Department of Health and Environment and City of Burlington Board of Health; and

WHEREAS, the County and the City through their respective Commission and Council, are permitted to enter into intergovernmental agreements pursuant to C.R.S. 29-1-201; and

WHEREAS, the County by resolution of its Board of County Commissioners has established a County Public Health Agency comprised of County Board of Health, Public Health Director, and essential personnel to provide services as specified in Colorado Revised Statutes Title 25; and

WHEREAS, the City by ordinance of its City Council is to establish a board of health and appoint a health officer as specified in Burlington Municipal Code Title 8, Article 4; and

WHEREAS, the Board of County Commissioners, acting as the County Board of Health, establish a liaison position to the City of Burlington to provide for City representation to the Board on Health related issues affecting the City. The liaison position is an appointment by the City representing City concerns and is not a membership position to the Board;

NOW, therefore all parties agree as follows:

The City extends to the Kit Carson County Department of Public Health and Environment the authority to administer and enforce the laws to the extent authorized in Article 1, Title 25, and Article 20, Title 30, C.R.S. in the incorporated areas of the City of Burlington. The Kit Carson County Department of Public Health and Environment shall maintain records on number of clients served, nature of services provided and outcomes, within incorporated Burlington, and submit report to City Council by October 1st annually, by virtue of its annual report for the entire agency operation, including county-wide programs and services.

1. Duties

Kit Carson County Department of Health and Environment shall provide for "essential public health services" as provided for in C.R.S. 25-1-506 to all areas in the incorporated limits of the City of Burlington to include environmental health services, health inspections and investigations of public and private establishments and other environmental situations to ensure compliance with local and state health and safety codes, including but not limited to food establishments, schools, and child care facilities; serve as environmental and public health educator who provides information and performs

specialized environmental health work in areas such as water, air quality, food, solid and hazardous waste, institutions, recreation facilities, epidemiology, insect and rodent control, and other environmental problems; to investigate and abate nuisances when necessary in order to eliminate sources of epidemic or communicable diseases, and conditions affecting public's health.

The duties listed above in no way through implication or otherwise include city code enforcement and only apply to public and environmental health work that poses a threat to the health of the public.

2. Fees

The City of Burlington shall provide to Kit Carson County annually one dollar and fifty cents (\$1.50) per capita as established by census, for local health services within the incorporated area of the City; and costs associated with services provided by the Public Health Medical Officer within the incorporated area of the City, not to exceed \$750.00 per quarter.

Kit Carson County Commissioners, Board of Health, and City of Burlington Council shall review this agreement annually for purposes of modification or amendment of this document and mutual agreement of changes.

Chairman, Kit Carson County
Board of County Commissioners

Mayor,
City of Burlington

Date

Date

Director, Kit Carson County
Department of Public Health and Environment



June 25, 2018

City Administrator's Summary Report

June 11 – June 25, 2018

Administration

- Ongoing monitoring and testing continues for the Central Blending Plant and supporting Wells.
- Flow Meter at Well 11 failed, Downey Drilling contacted and will replace during re-drill process.
- Re-drill of well 11 to begin week of July 09.
- The 2018 City of Burlington Street Seal and Chip Project completed last week with Lincoln Street, Senter Avenue, Webster Avenue, 13th Street, 15th Street, and sub-division North of Railroad all receiving seal and chip application. Project being performed by B&H Paving and Street Department. Fog Seal application will be implemented in a few weeks. Working to schedule at this time. Fog Seal will be performed by COBITCO.
- The Consumer Confidence Report regarding water quality in Burlington has been drafted and posted in the paper and on web site. Report will be filed with State of Colorado this week.
- ServPro of Colorado Springs performed the mold abatement process last week at the VA Clinic. Work to begin this week on the construction phase of the process. We are pushing to have completed by first part of July so that the VA can re-occupy their building.
- In your packet you have an updated agreement, ready to sign. Change has been made to make the City Administrator a liaison to the Board, rather than changing the existing Board due to additional changes and additions that would have to be made to the Board. The administrator will have input, not voting powers.

Operations

- Water/Wastewater and Water Quality Project Update – Ongoing regular testing is taking place to establish a solid baseline of nitrate levels and chlorine residual levels at the central blending plant. Ongoing testing of contributing wells is also being done with weekly sampling sent to the state for comparison purposes. Once the baseline has been established, monitoring the system over time will result in the removal of public notices.
 - Ongoing water quality testing continues, along with continuous monitoring of our chlorination of effluent from the wastewater treatment facility.
 - Ongoing distribution of Cross Contamination/Backflow Prevention Surveys taking place. This will be an ongoing process that will take us into the summer months.
 - The Legacy Drainage Project has been removed from this year's capital plan, moved to 2019, to free up funds for the VA Clinic abatement process.
- Parks
 - Celebration of Summer event held June 15-16 at Old Town and Parmer Park. Worked to prepare park and maintain prior to, during, and after event.
 - Working with streets on design of Rose Avenue Islands and to change from sprinkler system to drip system for vegetation. Have coordinated project with CDOT to ensure affordability and sustainability of this project.
 - Weekly mowing and maintenance of City owned properties underway.

- Working with CDOT and Welcome Center to replace bathroom fixtures as needed, and trash cans throughout the property.
- Streets
 - Asphalt hot patching and repair underway.
 - Alley reparations underway to smooth, level, and keep open.
 - 2018 Street project began last week with the application of sealer and chip on designated streets. Extra chip will be swept and removed prior to fog sealing application taking place. Fog sealing yet to be scheduled.
 - Beginning to develop plan and timeline for addressing the medians on Rose Avenue and will be working with CDOT to address median at Rose and Lincoln.
 - Street sweeping underway
 - Spraying of vegetation in streets performed on daily basis.
- Electric
 - Main Electric and Linemen continue to work to complete the electrical conversion project. Timeline to completion is end of month.
 - Several outages occurred the week of the 11th due to power disruptions caused by a vehicle accident, and the cutting of a line by the contractors. Lineman worked with contractors on both incidents to restore power quickly to affected areas.
 - Working with the school district to update lighting as a part of their improvement plan and resurfacing project. We have supplied the street lights (LED's) and they are installing. Goal is to increase safety in and around the schools and to provide for greater uniformity.
 - Tree trimming to begin to address tree growth into primary and secondary lines.
 - Capital project to address tree trimming also moved to next year.

Finance/Clerk

- Providing auditors with requested information as they prepare final document.

Library

- Summer activities have been scheduled and there has been an increase in attendance of these events.

Public Safety

- Police Department is assisting Administration in the management of nuisance/zoning issues for which complaints have been received. Currently looking have developed process for addressing several properties with reports provided to the City Administrator.
- Developing job description and compensation range for Code Enforcement position. This position will assist in recruitment efforts for sworn positions, and will perform duties of code enforcement, parking, animal control, and addressing nuisance issues. As the department is short handed, and the next academy class is not until January 2019, the position will free up time for the sworn officers to focus more on enforcement related issues, and assist with the recruitment of qualified officers for open positions.

- Involved in recruiting and hiring a new Officer, one application has been received. We will continue to accept applications as we go through the testing process for open positions. Developing hiring and recruiting system to attract personnel for more long-term employment.
- Department does have one very strong applicant, who has been put through the testing procedure to ensure fit with Community and existing team. Once process is complete a conditional offer of employment will be made based upon successful completion of psychological, fitness, and P.O.S.T. Academy. Next Academy class is not until January 2019.

Old Town/Economic Development

- Summer Activities are underway with gun fights and can-can girls performing. Gearing up for the monthly Dinner show with the second month event already sold out for the Saturday show. A Friday night event is also being offered for the remainder of the season, which is also half booked.
- Celebration of Summer was June 15th and 16th. Events at Old Town were coordinated with Chamber of Commerce. Even though Friday night was not well attended. It offered the community and participants in Saturday's events an alternative outing for Friday evening. Those in attendance had a great time.
- Rentals of facilities are picking up.

Activities/Community Center

- T-Ball and Cal Ripken events have been completed for this year. With all the dialogue about the Cal Ripken program this year, a meeting will be held to determine course of action for future years.
- Working with Parks on Island rehabilitation on Rose Avenue.
- Facility rentals picking up.
- Day Camps in full swing, also seeing increased participation.

IT

- Updating web site to include job descriptions and announcements for open positions
- Updated website to include new public notices regarding water project and annual Consumer Confidence Report
- Working with Chamber of Commerce to update business lists
- Further developing time keeping piece of Caselle for staff usage

Airport

- Maintenance activities such as mowing, painting, equipment maintenance, and general upkeep if full swing this time of year.
- Looking into acquisition of a used fuel truck, 2,000 gallons, to service the refueling of jets. Existing situation is dangerous and time consuming.
- The City has been approached by private entity desiring to erect up to three additional hangars (30x50). This will entail additional infrastructure work at apron areas. We are coordinating our efforts with Armstrong our Master Planners, to identify most likely area where this can be accommodated. This will assist the airport in being more self sufficient, as City would lease the footprint to the hanger owner on an annual basis, result in increased fuel sales, and additional airport traffic. I have even heard discussion on bringing a flight instructor in, to teach our future in the art of flying.

Intergovernmental

- Working with VA to address building maintenance issues.
- Thanks to those who attended the joint City/County meeting . The dialogue was good and provided a great opportunity to keep the lines of communication open for better governance.
- Field Trip to review water project and tour facilities to take place June 25th.



www.burlingtoncolo.com

415 15th Street Burlington, CO 80807 Phone 719-346-8652 Fax 719-346-8397

**CITY CLERK/TREASURER REPORT
6-25-2018**

Clerk

Liquor Licensing

I am in the process of setting up a training with Liquor Enforcement for our local Liquor Establishments and our Law Enforcement.

CIRSA

- Processed and issued several requests for special event coverage.
- Current claims being processed:
 - 3-7-2018- Electric Department-Switch- An inspection has been completed and we were notified that the replacement of the switch will be covered under our equipment breakdown policy.
 - 6/10/2018- Windshield on vehicle broke at softball game.
- CIRSA renewal completed on 5-23-18.
 - Working on request for additional information.

Other

- Researching what other cities charge for all fees and business licensing.

Finance

Audit

- The audit was June 4-7 and it seems to have gone well. It looks like we will have the final results by the 1st of July.

Human Recourses

- Looking at trainings to help improve our processes for hiring, termination, and overall tracking of employees.



480 15th Street • PO Box 423 • Burlington, CO 80807 • Phone 719.346.8353 • Fax 719.346.8302

Council Report May 29, 2018

We have had some interest in patrol positions, with a couple local people pulling applications and doing a ride-along. We have also had a few applications turned in from applicants from out of the area as well. We are moving to standardize our application questions as well, through Stanard and Associates who are used by many agencies in Colorado and nationally.

We have enlisted the help of a company called Policeapps.com to search for candidates. They are advertising for the department on many forums and areas to include putting the PD at the top of the list on Google searches for police jobs in Colorado. They are also asking that I do a Pod Cast to reach out to a younger demographic of the population.

We assisted with the Elementary School bike rodeo and gave away two bicycles donated by Walmart. Walmart also donated two spare inner tubes as well for the bicycles.

We did receive some exciting news concerning the JAG grant we applied for. On Friday May 11th we received notice that we were recommended for \$59,753.00 the full amount requested to purchase EFORCE for the Departments RMS system and to also have EFORCE for the Municipal Courts. We also anticipate hearing from POST concerning our POST in-service grant application in about a month. We do anticipate we will receive funding from them as well for training equipment. The funding amount varies from year to year and we won't know until we are approved. We did receive word from the Homeland Security Grant review board that our radios were not approved but, our application for tactical equipment, such as ballistic helmets, ballistic shields and rifle plate armored vests and a radio transmission booster for the PD had moved forward to the next review meeting.

" To Serve and Protect "



480 15th Street * PO Box 423 * Burlington, CO 80807 * Phone 719.346.8353 * Fax 719.346.8302

Council Report June 25, 2018

The Tour De Kit Bike ride went well with no issues or problems.

We received a donation of a 5-ton pintle receiver hitch from the Stratton Equity Coop for use with our cargo trailer we received last year from the DRMO.

I have sent out adds to try to fill patrol officer positions through the Burlington Record, the Country advocate, along with the Goodland and Colby News papers. Finding patrol officers has become very competitive with sign on bonuses of up to \$10,000.00 and wages reaching \$26.00 per hour or more. I have reserved two seats for the January 7, 2019 class at Flat Rock in Adams County.

" To Serve and Protect "

ECONOMIC DEVELOPMENT REPORT FROM ROL

The following information is important and something that we must continue to follow in regard to a proposed Spaceport to be operated out of the Front Range Airport.

I was not aware of any of this until the last month or so and was somewhat shocked when I was informed of the following information. It is possible that some of you may have heard about the Spaceport proposal.

According to my information, the Front Range Airport is approaching the finish line in its five-year request for licensure as Spaceport Colorado.

At a recent hearing in Watkins, representatives from United, Delta, Southwest and American Airlines, airline trade associations and one Denver International Airport official expressed concern with the project.

Why is this a concern for Burlington and a part of Eastern Colorado?

The projected launch area range for horizontal launches from aircraft deployed at Front Range Airport includes a large swath of Eastern Colorado.

Former State Senator Greg Brophy from Wray has said that while he is on the fence on the issue, the people residing in Eastern Colorado deserve to be informed on the impact space launches could have on the farms, ranches and schools in the zone where the proposed vehicles would be traveling.

A launch area map shows airspace over southern Washington and Yuma counties or northern Kit Carson and Lincoln counties.

Jason Chu, representing the Denver Airline Airport Affairs Committee, said that the spaceport would have a significant impact on traffic and that "Wide swaths of airspace" would be lost on a weekly basis.

He is quoted as saying our carriers have plans for growth at Denver and are investing in present and future capital projects. A commercial spaceport in sight of the fifth busiest airport in the United States will have a significant impact on traffic flow at Denver.

There is ample support for approval of the project.

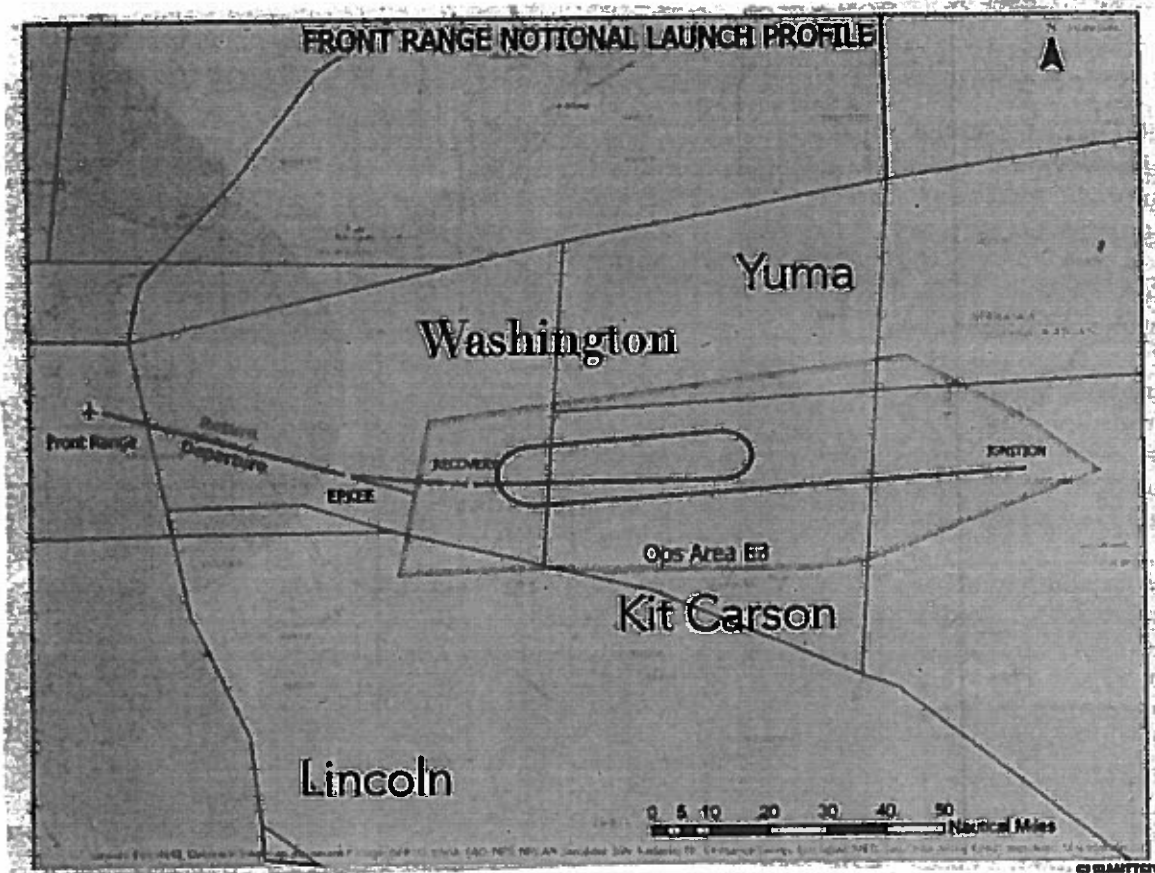
Rita Connerly, speaking for Adams County Economic Development and the Adams County Aviation and Aerospace Taskforce, has stated strong support for approval.

"Adams County Commissioners, Front Range Airport and their respective consultants have worked with multiple stakeholders over the past five years and discussing environmental factors.

"This application simply gives Front Range Airport an opportunity to conduct research, development and education for aerospace activities."

Enclosed with this information is a map showing the areas involved with launching the spacecraft.

I do not know enough about this proposal to render any thoughts or information to you at this point in time. I will attempt to provide you with additional details.





340 S. 14th St Burlington, CO 80807 Tel:(719) 346-8918 Fax:(719) 346-8982 tyson.weisshaar@burlingtoncolo.com

Burlington Activities Department

June 20, 2018

→ We have been busy with all of our summer programs & activities ranging from all the different divisions of baseball & softball, to day camps, and to the swimming pool. Things will continue to be full throttle until the end of June when the majority of our programs will wrap up.

Blastball, which is an introduction to t-ball for 3 & 4 year olds, wrapped up on June 8. This is a 4-day program that concludes with the "Big Game" on a Friday evening and always has a great turnout with parents, grandparents and other family members coming out to watch the youngest ball players. This year we had 54 kids participate and things went well.

T-ball and Coach pitch will conclude next week by the 28th, as long as we continue to have decent weather and still get all the scheduled games in. If we get rained out, we may have to extend the season into July to wrap things up for these division.

Cal Ripken baseball concluded with the league tournaments on June 16. Now, the kids that were nominated and selected for all stars will be practicing and getting ready to head to their respective state tournaments. We have some Burlington kids on all the teams: 9 year olds, 10 year olds, 11 year olds, and 12 year olds. Each state tournament is scheduled for July 5-8, and the winners of each state tournament will qualify for regionals in their age division. Many of these all star teams are practicing in Burlington as we are basically the midpoint for the league, as it stretches from Colby to Simla.

12U softball has wrapped up the regular season and is heading into the league tournament on the 25th & 26th in Simla. For the softball side of things, there really isn't going to be any all stars as no one would really step up to coach the 9/10 year olds. The league did have a coach step up to do the 11/12 year olds, but there weren't enough teams throughout the state to have a state tournament, so this division will be done when the league tournament concludes.

13-15 baseball will conclude with the league tournament June 23rd & 24th here in Burlington. We have 4 games on Saturday and 2 games on Sunday. As of now, it looks like the league will have an all star team for the 13 year olds and one for the 14 year olds. They are still in the process of finalizing their rosters for the all star tournaments, but Burlington kids were nominated for each age division. The state tournaments for these age groups is set for July 12-15.

14U/16U softball has had a few games as it is tough to find teams to play. We will be hosting the annual Thunder on the Plains tournament on June 30 and July 1. We currently have 4 teams in, with a possibility of a 5th team, just waiting to hear confirmation one way or the other. After the Thunder tournament, this age division will wrap things up for the season.

Co-ed adult softball has a total of 7 teams this season. Games started on June 10 and will run through July 8th or 15th, depending on harvest to get the tournament in. This year, the high school softball team is running the program as a fundraiser and will get any of the proceeds after expenses are paid.

→ We co-hosted a 4-day basketball camp called Have Ball Will Travel that was instructed by coach Kevin Washington. For a first year, our numbers were not great, but the camp was absolutely fantastic. Those who did attend had a great experience and hopefully, if we can get coach Washington to come back next year, the turnout will be better as word of mouth helps promote program participation. We are also looking at just doing the 4-day camp in Burlington, rather than co-host with Stratton and have two days at each place.

→ Martial Arts is still going monthly as we still have a decent following of kids still participating in this program. We have seen a dip in total participants, but that was to be expected with all the other activities that are offered in the summer.

→ Summer day camps have been going very well. We are averaging close to 80 kids per day camp, with around 30 kids in the morning session for 3 & 4 year olds, and about 50 kids in the afternoon session for 5 to 8 year olds. This year we have brought in some new themes, which has made things more interesting as we have to come up with brand new activities compared to tweaking things from themes we have done in the past. We have had many volunteers come in to help with these day camps as there would be no way we could pull off each day camp without the help of the volunteers. I have received several compliments from many parents about our day camps, and really, all the credit needs to go to the two girls we have hired for summer help to organize and run the day camps, Nakani Miller and Natalie Miltenberger. They have done an exceptional job with the day camps. In total, we will have 8 day camps. We will wrap them up on June 28 with our last day camp theme of "Splish-N-Splash," which always seems to be a favorite for the kids, and we are anticipating having about 90 kids participate that day.

→ The pool has been running fairly well. We have had a few issues regarding maintenance as we had a part break and throw off chemicals that shut us down for a little bit one day, but we were able to get the problem fixed and open after being closed for a few hours. Other than that, things have been going fine and we are looking forward to our scheduled night swims on June 25 and 26. We have also had one private party rental, with 5 more private party rentals already booked.

→ In July we are going to be offering a dance camp that will be instructed by Shelby Hall from Goodland. She currently has a dance studio over there, and is looking at expanding to Burlington. We will do the dance camp to gauge the interest in this program before making it an offering this fall.

→ Also in July, we will be offering our Crafts 4 Kids program, which is a 2-day program. The morning session is for ages 5-8 and the afternoon session is for ages 9-12. The BPD will be coming in to instruct the Youth Boxing program for ages 8-18. The Burlington Conservation District will come in and instruct the Backyard Conservation program for ages 5-8.

Community Center

→ We have been busy and will continue this trend with rentals at the community center. We are currently hosting the VA Clinic and will continue to do so until their normal building is ready for them to move back into. We have a rental every weekend until the second weekend in August, with only a couple weekends break before we have rentals each weekend again.

Parks

→ We recently hosted the Celebration of Summer at Parmer Park. I would like to thank all the public work employees who came down to help set up the tents and flags for the beer garden boundaries, and the help from those who came back to help take them down as well. From what I know, things went well.

→ The splash park continues to be utilized daily. Things are going well with minor issues, but nothing that has made us shut it down. Hopefully it continues to operate with minimal issues and continues to provide hours of fun for visitors to the park.

→ Tony has a plan for the median rehab project and we will be working on it when time allows. Tony and Ron began working on the island by 9th St. on 6-20, and repairing the sprinkler system that is already there, and then converted it over to a drip system. We will be waiting on the decorative rock from CDOT as they have said they will bring the rock in for us, but we don't know when. While we are waiting on rock, work will be done to convert all the sprinkler systems to drip systems, plant the native grasses and other plants that Tony has in his plans, put the weed barrier down, and finish each island.

→ **Other Activities in the works:** Rentals of Community Center, Summer Day Camps, Swimming Pool, Summer Dance camps, Crafts 4 Kids, Youth Boxing, Backyard Conservation

Memorandum

To: Council
From: I.T. Department - Suzy Velasco
Date: 6/21/18
Re: Council Report for 6/25/18

- Troubleshooting & repair for reported user issues
- Website updated to reflect current and upcoming programs, events, and information
 - Celebration of Summer
 - Summer Activities through Activities Department
 - Water restriction notification for June 1st – August 31st
 - Chip sealing notifications daily re: where work is being done and reminders not to park on streets while chip sealing is underway
- Meeting with several vendors to gather quotes and info re: services available for an upgrade/redesign on the City's website in 2019. Support for our current content management system ends in December of 2019.
- Planning capital requests for 2019 with a focus on upgrading network infrastructure at critical locations
- **Notify Me Statistics as of 6/21/18:**
 - **Calendar Subscriptions**
 - Activities – 100
 - Business - 30
 - Community - 68
 - Government – 36
 - Library – 44
 - Old Town – 46
 - **Agendas Module**
 - Subscribers - 26
 - **Newsflash Subscriptions**
 - Business - 39
 - Community - 78
 - Government – 43
 - **Jobs Module Subscriptions**
 - 30
 - **Bids Module Subscriptions**
 - 48
 - **Total Subscriptions**
 - 588
- **Facebook Statistics as of 6/21/18**
 - 718 likes (Burlington, CO page) – this is an increase of 36 over the last week, due in large part to consistent updates regarding street maintenance and general outreach

THE
LIBRARY

785

CHECKOUTS
THIS MONTH.

**12 Programs
with 156 people
in June**

July 13th-
Lego Guy.

**Summer Book sale
July 25, 26, 27
10-6**

**July 30th-
Rocky Mountain
Puppets**

June 2018 City Council Report—Old Town Museum

- June has been busy! Our High Noon shows have welcomed large crowds every Saturday, and we decided to add a Friday show for the Wild West Dinner Theatre as May sold out quickly. We have sold out both shows for June 22 & 23rd!
- Celebration of Summer kick-off event and Drive-In movie was June 15th. We served 220 meals. Car attendance was down. Our Drive-In movie had a great crowd until the rain hit, but we had about 30 cars stay for the whole movie—very positive feedback from attendees who would love to see another Drive-In movie!
- Creating workplan with timeline for DOLA grant project in progress. We hope to get started on east end of facility first late summer/early fall.
- James and a few of our gunfighters have been working very hard. They replaced the rotted boardwalk in front of the saloon & soda fountain, tore out the rotted boardwalk on the east of the soda fountain and replaced with decorative rock, and they are beginning to rebuild the rotted out railing on the Manor House.

