

**CITY OF BURLINGTON
KIT CARSON COUNTY
CITY COUNCIL
REGULAR MEETING
AGENDA
08-2017
COMMUNITY BUILDING ROOM A
340 S 14TH STREET
April 24, 2017
6:30 PM**

1 Call to Order

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Minutes for 4-10-17.

4 Public Comment

5 Public Hearing

Review and approval of the Integrated Resource Plan for the City of Burlington utilities pertaining to planning for new energy sources.

6 Unfinished Business

7 New Business

- A. Approval of Resolution 2017-02 approving the integrated resource plan for the City of Burlington utilities pertaining to planning for new energy sources.
- B. Discussion on parade route request from Kit Carson County.

8 Reports from City Departments

Administrator- Jim Keehne

Clerk- Shelly Clark

Public Works- Tim Ellis

Police- Barry Romans

Economic Development- Rol Hudler

IT-Suzy Velasco

Activities- Tyson Weisshaar

Airport-Daniel Melia

Library-Nick McCarty-Daniel

Old Town- Nikki Wall

9 Council Comments

- A. Mayor Dale Franklin
- B. Rod Murray
- C. Mike Halde
- D. Mark Burghart
- E. Kamron Weisshaar
- F. Beth Crites
- G. Harold McNerney

10 Adjournment

Emergency matters that may come before Council may be discussed with decisions to be ratified at a subsequent Council meeting.

MINUTES OF THE MEETING
OF THE MEMBERS OF THE CITY COUNCIL
CITY OF BURLINGTON
COUNTY OF KIT CARSON
STATE OF COLORADO
Community Building
340 S 14th Street
6:30 pm
April 10, 2017

Mayor Dale Franklin called the meeting to order at 6:30 PM.

1 The roll call of members was read and those answering were:

Kamron Weisshaar
Mark Burghart

Mike Halde
Harold McNerney

Beth Crites
Rod Murray

Absent:

Staff/Officials:
Jim Keehne, Administrator
Mike Grinnan, City Attorney
Shelly Clark, City Clerk

Also: Roger Hartley
Carl Reese

2 Pledge of Allegiance

3 Consent Agenda Items

Any consent agenda item may be removed from the Consent Agenda and placed under Business if discussion is desired. Otherwise, one motion will pass all items.

Approval of minutes from 3-27-17 and 4-3-2017.
Renewal of 3.2 beer license for Shopko Hometown Store #546
Renewal of Tavern license for Century Lanes

MOTION by McNerney, second by Burghart to approve the consent agenda items.
Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Murray
Those nay:
Motion passes.

4 Public Comments

5 Departments – Reports from City Departments

Administrator – Jim Keehne – Report is in the packet. Shared information regarding CIRSA meeting and reimbursement for loan.

Clerk- Shelly Clark – Discussed District 5 fall meeting set for October 3 at Old Town

Public Works – Tim Ellis – Shared information regarding fertilizer and bareground bids. Weisshaar asked about street sweeper. Beth asked about medians.

6 Work Session Topics

Unfinished Business

A. Approval to renew Health Care Plan with CEBT

MOTION by McNerney second by Crites to approve renewal of Health Care Plan with CEBT

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Murray

Those nay:

Motion passes.

New Business

A. Review of the integrated Resource Plan for the City of Burlington utilities pertaining to planning for new energy sources. (Final approval/Resolution will be on 4-24-2017) – Tabled until next council meeting.

B. Approval of lease agreement with Stratton Equity Coop. Discussion on price negotiations.

EXECUTIVE SESSION: CRS Section 24-6-402(4)(a) for discussion on property lease. To discuss the purchase, acquisition, lease, transfer, or sale of real, personal, or other property interest under C.R.S. Section 24-6-402(4)(a).

MOTION by McNerney, second by Crites to move into executive session CRS Section 24-6-402(4)(a) for discussion on property lease.

Those yea: Halde, Burghart, Weisshaar, Crites, Murray

Those nay:

Motion passes.

MOTION by Burghart, second by Halde to reconvene back to regular session.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Murray

Those nay:

Motion passes.

7 COUNCIL COMMENTS :

- A. Mayor Dale Franklin
- B. Mike Halde
- C. Mark Burghart
- D. Kamron Weisshaar
- E. Beth Crites
- F. Harold McNerney
- G. Rod Murray

8 MOTION by Crites, second by McNerney to adjourn the meeting at 7:34 PM.

Those yea: Halde, Burghart, Weisshaar, Crites, McNerney, Murray

Those nay:

Motion passes.

Dale Franklin, Mayor

Karen McKinley, Deputy City Clerk

RESOLUTION 2017-02

STATE OF COLORADO)
)ss. **RESOLUTION OF THE CITY COUNCIL**
) **OF THE CITY OF BURLINGTON IN**
County of Kit Carson) **THE COUNTY OF KIT CARSON,**
) **STATE OF COLORADO**

RESOLUTION APPROVING THE INTEGRATED RESOURCE PLAN FOR THE CITY OF BURLINGTON UTILITIES PERTAINING TO PLANNING FOR NEW ENERGY SOURCES

WHEREAS, the City of Burlington has prepared a Integrated Resource Plan in accordance with Department of Energy Regulations at 10 CFR part 905, Subpart B for submittal accordance to the Western Area Power Administration in accordance with the regulations; and

WHEREAS, the City of Burlington has considered all matters it deemed necessary or appropriate to enable it to review, evaluated and reached an informed conclusion as to completeness and approval of the Integrated Resource Plan as supplemented and has determined that the Integrated Resource Plan as supplemented is complete and in the best interests of the City of Burlington.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF BURLINGTON, COLORADO, THAT:

1. The Integrated Resource Plan as supplemented is determined complete and is approved for submittal to the Western Area Power Administration pursuant to Department of Energy Regulations at 19CFR part 905, Subpart B, and provides for the overall direction of activities related to providing adequate and reliable electric services; and further,
2. The City Administrator of the City of Burlington is authorized and directed to execute such planning activities as are necessary to provide reliable electric energy consistent with the Integrated Resource Plan as supplemented.

Adopted this 24th day of April, 2017.

Dale Franklin, Mayor

Shelly Clark, City Clerk

STATE OF COLORADO)
)ss.
County of Kit Carson)

CLERK'S CERTIFICATE

That I, Shelly Clark, the official City Clerk of the City of Burlington, do by these presents say that the foregoing Resolution was authorized and adopted by the City Council of the City of Burlington on the 24th day of April, 2017.

DATED this 24th day of April, 2017.

Shelly Clark, City Clerk

[SEAL]

STATE OF COLORADO)
)ss.
County of Kit Carson)

I, Shelly Clark, a Notary Public in and for the County of Kit Carson in the State of Colorado, do hereby certify that Dale Franklin, Mayor of the City of Burlington in the County of Kit Carson in the State of Colorado, who is personally known to me to be the person whose name is subscribed to the foregoing Resolution, appearing before me this day in person, acknowledged that he signed, executed, sealed and delivered the said instrument in writing as his free and voluntary act and deed as such Mayor and as the free and voluntary act of the City of Burlington in the County of Kit Carson in the State of Colorado, for the uses and purposes therein set forth.

Given under my hand and notarial seal this 24th Day of April, 2017.

[SEAL]

Notary Public

My Commission Expires: _____



BOARD OF COUNTY COMMISSIONERS

KIT CARSON COUNTY
PO BOX 160
BURLINGTON CO 80807-0160

PH: 719-346-8139 (304)
FX: 719-346-7242

Gary Koop,
District 1 Commissioner
Cory Wall,
District 2 Commissioner
Dave Hornung,
District 3 Commissioner

April 18, 2017

City of Burlington
Jim Keehne, City Administrator
Shelly Clark, City Clerk
415 15th Street
Burlington, CO 80807

Dear City of Burlington;

This year is the 100 Year Celebration for Kit Carson County which we will be celebrating during the week of the county fair; July 23-29, 2017.

We would like to host this Parade on July 29th from 10 – 11 am; with a parade route starting at Old Town parking lot – down 14th Street to Railroad Avenue then 1 block west to 15th Street and conclude at the Kit Carson County Fairgrounds. We have asked Ken Viken to serve as our Parade Chair and request that all information regarding this 100 Year KCC Fair Parade be communicated through Mr. Viken.

We thank you for your consideration and appreciate your continued support to make this event seamless.

Respectfully,



Gary Koop
District 1 Commissioner, Chair



Cory Wall
District 2 Commissioner



Dave Hornung
District 3 Commissioner

Susan Corliss,
Clerk & Recorder

Cure & Bain, P.C.,
County Attorney

Paula S. Weeks,
Administrator

April 24, 2017

City Administrator's Summary Report

April 10 – April 24, 2017

Administration

- City of Burlington's Personnel Management Manual
 - Departmental Final Review – April 26
 - Council Review – May 1
 - Council Approval – May 29
- Update Job Descriptions – All Positions
 - May 29
- CEBT Plan Review
 - Open Enrollment for plan change
- CIRSA/CML Meeting Update
- Started process for Safety Manual re-write
- Started Compensation Plan Survey

Operations

- Water Quality Project Update
 - Schedule A - Trenching and Pipeline ongoing
 - Schedule B – Will begin final boring processes this week
 - Schedule C – Blending plant floor completed, concrete has exceeded break test, will begin pouring walls later this week
- Electrical Integrated Resource Plan (IRP)
 - Public Hearing, Council Approval, Resolution - April 24
- Parks
 - Plan developed for improving condition of restrooms and pavilions in Parmer , Outback, and Merchant Parks – Ongoing through May

Finance

- Completion of 2016 Budget Adjustments and recoding – still finding adjustments needed to be made
- Steve Rabe adjusting final numbers and assisting in completion of 2017 budget
- Lorraine Trotter performing audit preparation – June 1
- Audit Scheduled – June 7
- Financial/Budget Report

Public Safety

- Assistance with Policy Development

- Assistance with scheduling
- Upcoming Interdepartmental Training exercise with Middle School on Emergency Reunification. Exercise will involve multiple agency response – May

Activities

- Visited all sites where recreation activities occur
- Assessment of infrastructure
- Will work with Tyson to create Master Plan, prioritize projects, and develop grants

Old Town

- Numerous Events already being booked this summer, and there is an identified need of having tables and chairs at Old Town to accommodate the events. Activities can't assist as they are also hosting events at the same time. Currently getting bids from several vendors for this and will allocate funds out of budget for this purchase which will be around the \$10,000.00 mark. Also looking at funding a part of this through lodging tax collection.

Intergovernmental

- County is seeking our assistance with a parade for the 100 year fair celebration. Parade will take place July 29th from 10-11 A.M.

FINANCIAL REPORT

Although we are still in process of re-coding and assigning expenditures to correct fund and line item, we have received preliminary final numbers for 2016 from Lorraine Trotter. Steve Rabe has been taking the preliminary numbers and updating the 2017 budget numbers. We should have solid numbers within a couple of weeks.

To date, we know that revenues in 2016 exceeded the budget by \$100,000. Sales tax revenues were strong and are projected to remain at this level for 2017. The 2017 Budget projected a very healthy increase in lodging tax, anticipating full rooms due to wind power construction in the area. This has not come to fruition in this area as of yet, and projections for 2017 will be reduced significantly, reflecting more of the 2016 numbers. Of great concern were property tax revenues coming in \$29,000 less than budgeted in 2016. After our discussion with the BoCC regarding their response to contested property tax assessments, and the fact that there is no real scheduled building taking place, I am projected less property tax revenues in 2017, down to 2015 levels. With the adjustments needing to take place in the 2017 budget, I am currently ratcheting down projected 2017 revenues to \$2.7 million.

With the decrease in revenues, must come a decrease in expenditures. The first step in this process is to ensure we have a proper coding system in place (working with Lorraine on this), as well as what fund and line item expenditures are to be attached to. Our 2017 General Fund Budget indicate that with projected revenues of \$2.7 million, over 75% is attached to personnel costs. I believe that this should be no greater than 60%. I will be exploring a number of different ways to reduce this line item. Additionally, I will be exploring savings opportunities in all line items. I am a firm believer in lean operations, this can be accomplished through organizational development, and waste reduction, as well as opportunities to increase revenue.

Revenue opportunities can be gained through grants, especially where capital items are concerned. Grant monies typically involve a match of some value though we can maximize our capital investments, and do more with less. Another area that is being explored is our fee structures in place for activities and Old Town. Additionally, fines and surcharges created through public safety and judicial budgets can be a source of revenue. Approximately 4 years ago, the governor increased the amount of fines that can be assessed for infractions and Municipal Code violations. Currently Burlington is at the low end of the spectrum in fines. Surcharges on traffic infractions and municipal violations are utilized by most communities in the state, we need to seriously look at adding this surcharge. I do not believe in balancing our budget on the backs of the citizen, though in this situation, there aren't many communities out there that have not taken advantage of surcharges. Lastly, fees, for areas such as fingerprinting and VIN inspections can also be of assistance in revenue generation.

Other options that need to be explored for revenue generation are an increase in taxes. Here there are two choices, the first being an increase in property taxes, the other, a sales tax increase. There may be another option of increasing the lodging tax. With property tax, a voter approved mil levy increase would have to occur. A one mil increase would equate to approximately \$44,000, per year. A sales tax increase also involves voter approval. Here, \$574,000 in tax revenue is generated per 1% of tax. Either

tax would involve earmarking a portion of the revenue for capital improvement projects such as street improvement, or other infrastructure upgrades. Additionally, taxes such as these typically have a sunset provision, or time frame in which to address the earmarks. I would appreciate additional discussion on revenue generation as we move towards a better fiscal position. In discussions with Steve Rabe, he believes that the general fund is in need of an additional \$200-\$300K to stabilize the general fund, and start addressing the capital needs of the City.

I will provide you with additional budget information at the next meeting regarding the Enterprise funds, where we are, what our needs are, and what changes need to occur. Currently, I am taking a good hard look at each fund so that we can properly assess, and create a plan moving forward.



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415 15th Street Burlington, CO 80807 Phone 719-346-8652 Fax 719-346-8397

CITY CLERK REPORT 4-24-2017

Becky has done a great job with the changes we have made in payroll and updating our processes for new and summer employees:

- Bi-weekly pay
- Proper coding for employees
- Updating documents for new and summer employees
- Many other Human Resource requirements

Positive changes have been made in our Utility billing department; we are working hard to improve our internal controls. Ashley has done a great job with helping make these changes possible.

We are currently working with Suzy on implementing the time keeping module in Caselle. This will be a time consuming project that will take several months to complete. It will help us review employee files and transfer the information to Caselle so we have all employee information digitally.

We received the final documentation on the IRS audit and will be paying \$2759.40. With Jim's help we were able to cut \$2500.00 off the amount owed.

In your packet you will find a request from the Kit Carson County asking for permission to host a parade for the 100 year celebration. The parade will be held on July 29th from 10am-11am.

Jim and I attended Effective Governance Forum training in Limon on Thursday, April 20th. This training was put on by Tami Tanoue General Counsel/Deputy Executive Director for CIRSA and Sam Mamet CML Executive Director.

Sam shared the Eight Big Issues:

- The Lay of the Land
 - Coloradans like local control
 - More than 3,000 local governments
 - Counties
 - Municipalities
 - Special districts
 - School districts
- Infrastructure Finance
 - Needs are significant
 - Affordable housing
 - Water/waste water
 - Transportation/transit
 - Community facilities
- Economic Development
 - Jobs retention

- Jobs expansion
- Public Policy Making
 - Evolving methods of public discourse
 - Rise of social media
- Leadership
 - More than 1800 council members/trustees
 - Frequent turn-over
 - 140 municipal elections last April
- Municipal Fiscal Health
 - Serious fiscal challenges face many municipalities across the nation
 - CU study shows Colorado cities and towns
 - Colorado municipalities control their revenue
- Intergovernmental Partnerships
 - Shared services a growing trend
 - Hurdles include:
 - Unfunded mandates
 - TABOR issues
 - Preemptions
 - State-shared revenues
- Societal Issues
 - Societal issues often become municipal issues
 - Opioid abuse
 - Homelessness
 - Regional income disparities
 - Demographic changes

Tami discussed the Ethics, Liability, and Best Practices for Elected Officials. The information she provided was information all boards and council should know and be reminded of yearly. I would like to see if you as a Council would be interested in having Tami come to Burlington to educate us on these topics.

Public Works

Parks department is very busy with the grass and weeds taking off. We have also started going through the restrooms giving them a very good cleaning, we are going to scrape and repaint pavilions in the parks.

Water department. The blending plant is rolling along very smoothly.. We have had 3 leaks in the past week, and have them repaired. They are working on the samples for the state and the paper work that goes with it.

Street department. The street sweeper has been in the shop for a week with hydraulic issues. They have also been patching holes, blading alleys and other gravel roads. Plans are to start on a few small concrete jobs.

Electric They have been working on training with the young guys and fixing issues that come up. Such as the fire a couple weeks ago, they handled it very well.



480 15th Street * PO Box 423 * Burlington, CO 80807 * Phone 719.346.8353 * Fax 719.346.8302

Council Report April 24th, 2017

- Item 1:** I applied for a POST grant for training supplies in the amount of \$18,224.23. This grant will hopefully afford us training equipment such as ammunition, Simmunitions and associated equipment, blue training weapons, along with K-9 and Homicide classes.
- Item2:** Sgt. Hill and K9 Charlie passed their annual (USPCA) United States Police Canine Association certification with a 196 out of 200 possible points. This was also out of 20 K9's that participated in the recertification. K9 Charlie is recertified in Narcotics Detection and Tracking.
- Item3:** All officers are recertified on SFST (Standard Field Sobriety Test) classes as of this month.

" To Serve and Protect"

ECONOMIC DEVELOPMENT REPORT FROM ROL

It seems like I get asked almost daily "when are we going to get a new super store?" and I certainly understand why the public wants and needs a new grocery facility.

As I have told you previously, I have been in touch with Safeway many times over the past year and several times with Kroeger Foods in regard to King Soopers.

I think the chances of King Soopers coming to Burlington are next to nothing at this point in time, or in the next several years, if the economy does not improve dramatically.

They see us as a limited market, which is certainly true, and, that being the case, have put the prospect of a new store in Burlington on the back burner.

The vast majority of the people in the area think a new super store would be a tremendous success. I agree with that statement; however, we also must remember when we are talking to any corporation about new, and or, expanding businesses, the entire area in the last census had a decline in population. This includes Goodland. Colby had a minor increase in population in the last census of approximately 50.

If memory serves me correctly, in the last census, Burlington was the only community in Eastern Colorado that had an increase in population.

And, in the upcoming census, Burlington will experience a drop in population due to the closing of the prison. We had 500 inmates counted as population in the last census.

I am providing you with the above information just to give you some background as to why it is extremely difficult to persuade corporate officers to break loose with approximately \$30,000,000 to build a new 45,000 square foot super store.

At the present time, King Soopers, Albertson's and Safeway are in the beginning of a competitive battle with Amazon and Walmart. It is extremely early to predict what is going to happen. However, it is fair to say that the traditional super markets continue to lose market share to Amazon and Walmart. Amazon now has several stores on the east coast where you can walk in and pick up your groceries, use your phone to scan everything, pay for it with your phone and walk out the door.

Safeway has even started home delivery in several test areas.

And, I am sure you all know, you can now order complete meals delivered to your front door ranging in price from \$5 to \$7 each. Extremely competitive with fast food businesses.

The good news is that we are still not on the back burner with Safeway. They continue to monitor their Burlington store very carefully. They have had a decline in business since the prison closed and, obviously, this has had an impact on their thinking.

In my discussions with them, they simply have a difficult time believing that the King Soopers store in Bennett has much of an effect on their volume in Burlington.

I will continue to stay in contact with them at least once a month.

We need to get the prison open again and have the market for grain increased so our farmers can, once again, make a profit on the farm.

And, yes, we continue to have the prison on the top of our agenda.

You will see in Norma's report what she continues to do to get the facility up and running.

I have been in touch with Lt. Gov. Donna Lynne and Henry Sobanet, who is in charge of the budget for the governor.

In closing, allow me to say that I continue to be optimistic that the prison will reopen and we will get a new Safeway store.

Memorandum

To: Council
From: I.T. Department - Suzy Velasco
Date: 4/20/17
Re: Council Report for 4/24/17

- Routine maintenance & updates performed on city workstations & equipment
- Troubleshooting & repair for reported user issues
- Performed monthly database maintenance for all databases in Caselle on 4/12
- Performed monthly back-up of Caselle databases on 4/12
- Website updated to reflect current and upcoming events and information
- Setting up HR module in Caselle to move employee records to electronic database. Coordinating project with Clerk and staff. This project will be ongoing throughout the year, as there is quite a bit of data entry involved.
- In the midst of annual inventory
- Upcoming projects-
 - Scheduling implementation for online time entry with Caselle Connect Online
- **Notify Me Statistics as of 3/20/17:**
 - **Calendar Subscriptions**
 - Activities – 77
 - Business - 26
 - Community - 55
 - Government – 31
 - Library – 33
 - Old Town – 37
 - **Newsflash Subscriptions**
 - Business - 30
 - Community - 60
 - Government – 34
 - **Jobs Module Subscriptions**
 - 26
 - **Bids Module Subscriptions**
 - 38
 - **Total Subscriptions**
 - 447
- **Facebook Statistics as of 3/20/17**
 - 508 likes (Burlington, CO page)



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Burlington Activities Department

April 20, 2017

→ The Youth Council will be having the last meeting for the school year on May 4. Members will be signing up to help volunteer at the Old Town School Days event, the BES Field Day, as well as signing up for volunteer opportunities over the summer, such as running score board for baseball/softball, day camps, and other summer activities/programs. Also, at senior awards night, I will be presenting scholarship money to the youth council members who will be selected by members from the activities advisory board, with all of the money coming from the proceeds of the spring fundraiser.

→ The annual Spring Fling show is set for Saturday, May 6 at the Community Center. This show is for any vendors, commercial or hand-made items, and will run from 9am – 2pm. Registrations have been going for about a month. We currently have 28 vendors registered with only one space remaining in the big room before we start putting vendors in the lobby.

→ Summer baseball & softball registrations have been coming in on a regular basis. Our numbers are very similar to last year. As it sits right now, we have a total of 220 participants from blast-ball through our oldest divisions of boys & girls. This only puts us 29 short of our overall number last year, but I know we will have more register for blast-ball as we get closer. Also, this number does not include any boys in the 16-18 Babe Ruth as I won't count them unless we get enough signed up for a team. Co-ed softball registrations are also out, but nothing has been turned in yet. Typically we will see them come in sometime mid-to-late May.

→ We are in the process of getting summer staff in place. Hopefully we will have all spots filled by May 12 so we will be ready for everything. This includes getting all of our lifeguards Red Cross certified.

→ Our summer activity booklets are almost ready to be printed and distributed. Once these are ready, we will be taking registrations for all other summer activities (day camps, crafts 4 kids, boxing, backyard conservation, etc.).

→ Community Center continues to be utilized for many meetings and other events. Beginning with next weekend (April 29) we will have events in the building every weekend through July minus Memorial Weekend.

→ Other Activities in the works: Day Camps, Summer Activity Books, Summer Employees, Pool

THE NEW LIBRARY

TRENDS THAT ARE RESHAPING THE BURLINGTON LIBRARY

36%

TOTAL CHECKOUTS THAT ARE CHILDREN'S ITEMS

April 11th, 2017

105

The first time the library has had 100 patrons in at least 5 years.

Top 3 months since 2015

1. March '17- 1182

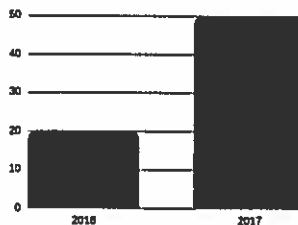
2. June '15- 1093

3. March '15- 1066

March 2017 was the best circulation month we've had since October 2014

AVERAGE VISITORS

PER DAY



SPECIAL PROGRAMS

MAY



MAY 11TH:
LOOK UP
TO THE STARS



MAY 13TH:
BUG PRESENTATION
FROM A CSU
PROFESSOR



MAY 2ND and 4TH:
Open extended hours for Screen Free Week.

April 2017 City Council Report—Old Town Museum

- Our new maintenance person, James Lightle, started on April 12th and is off and running on several projects getting the facility ready to go for spring/summer.
- We have hired 5 can can dancers and have 7 gunfighters for the summer show season. Rehearsals have begun and our first show, a private event which requested a can can show and gunfight, will take place on May 6th.
- We continue to receive schools confirming for School Days or booking other dates throughout May. To date we have 12 schools confirmed, totaling 358 kids, parents, and teachers. In addition, we have 7 other schools coming throughout the month.
- Please make plans to join us at Old Town on May 8th at 7:30p.m.(dinner at 6:30) in the saloon. The CTO (Colorado Tourism Office) will be here to present their Colorado Tourism Roadmap initiative. This 1 hour presentation will focus on how the Roadmap seeks to drive tourism throughout the state, and more specifically to rural area. Other trade professionals and elected officials will be attendance.

MONTH	GIFT SHOP SALES	RENTALS	Group/Meal	GATE	TOTAL	
JAN	\$215.25	\$100.00			\$315.25	
FEB	\$336.07	\$650		4/\$20	\$1,006.07	
MARCH	\$1,749.07	\$600		163/\$951.60	\$3,294.69	
APRIL	\$1,140.60	\$500		121/\$734	\$2,374.60	19-Apr

City of Burlington
Kit Carson Correctional Center
Monthly Report April 2017
Norma H. Pankratz

Update

I read the update in the Denver Post on the number of offenders at the state level and the fact that the state facilities are full. I contacted Senator Sonnenberg and Representative just to remind them that there is a great empty facility in Burlington. I also sent a copy of my emails to the Kit Carson County Commissioners encouraging them to make contact with Senator Sonnenberg and Representative Becker. I received no response to my email from anyone. I also copied City Administrator Jim Keehne and Economic Development Rol Hudler. CC has said they are actively marketing KCCC.

I contacted the new City Administrator Jim Keehne though email as a way of introducing myself.

I continue to monitor the JBC and legislature concerning number of offenders and spending.

CCA has changed their name to Core Civic (CC)

I am traveling during the April City Council meeting. I do plan to attend the May City Council meeting.

Norma Pankratz,

